



DALEVILLE COMMUNITY SCHOOLS

14300 W. 2ND STREET • DALEVILLE, IN 47334
TELEPHONE (765) 378-3329 • FAX (765) 378-3649
Home of the Broncos



Indiana Four-Star Schools • A Standard & Poor's Outperforming School District • At the Crossroads to the Future

Out-of-District Application for Grades K-10 2019-20 School Year

Out-of-district students **currently enrolled in DCS** are already accepted for 2019-20 and **do not** need to re-apply.

Out-of-district students entering kindergarten **must** apply.

All completed applications must be submitted to the Superintendent's Office for a time/date stamp. Only completed applications (all 3 forms) that have been received in the Superintendent's Office will be considered.

For Superintendent's Office Use Only

Full Legal Name of Student: _____ Date of birth: _____

Grade level* applying for: _____ *If applying for Kindergarten, will the child be 5 by August 1, 2019?
*If applying for grade 10, have you provided a copy of grade 9 transcripts? _____

Do any siblings CURRENTLY attend Daleville Community Schools? If so, provide their name(s): _____

Are you applying for multiple children? If so, state their names & grade levels. (A separate application is required for each child):

Name of Parent(s)/Guardian(s): _____

Address: _____ City: _____ State: _____ ZIP: _____

Phone number(s): _____

School corporation of residence: _____

Last school attended: _____

Has this student been suspended or expelled during the twelve (12) months preceding this request to transfer:

for ten (10) or more school days	Yes _____	No _____
for a violation under IC 20-33-8-16 (Possession of firearms, deadly weapons, or destructive devices)	Yes _____	No _____
for causing physical injury to a student, a school employee, or a visitor to the school	Yes _____	No _____
for a violation of a school corporation's drug or alcohol rules	Yes _____	No _____

**This application MUST be accompanied by school discipline records for the previous 12 months.
Parents have a right to a copy of these records from their current school.**

A complete application comprises this information page, the affidavit, and the disciplinary history form.



Affidavit of Parent/Legal Guardian

The parties agree and understand that enrollment in the Daleville Community Schools as a nonresident transfer student is a privilege granted by the Daleville Community Schools, and is not a right. The privilege of attending the Daleville Community Schools is conditioned upon the following terms:

1. Daleville Community Schools may deny a request for a student to transfer to the school corporation, or establish terms or conditions for enrollment that prevent a student from enrolling in a school, if the student has been suspended (as defined in IC 20-33-8-7) or expelled (as defined in IC 20-33-8-3) during the twelve (12) months preceding the student's request to transfer:
 - a. for ten (10) or more school days;
 - b. for a violation under IC 20-33-8-16 (Possession of firearms, deadly weapons, or destructive devices);
 - c. for causing physical injury to a student, a school employee, or a visitor to the school; or
 - d. for a violation of a school corporation's drug or alcohol rules.
2. Daleville Community Schools may deny a currently enrolled transfer student re-enrollment if the student was suspended or expelled for any cause mentioned in Section 1 above during the school year the student was enrolled in Daleville Community Schools.
3. Daleville Community Schools may immediately expel any non-resident transfer student upon discovery and verification that the application was falsified or that any of the violations mentioned in Section 1 occurred during the period of time to which the section applies.
4. The parent of a student for whom a request to transfer is made is responsible for providing the Daleville Community School Corporation with records or information necessary for the school corporation to determine whether the request to transfer may be denied or accepted.
5. An application must be properly completed for each new non-resident transfer student.
6. A completed application consists of the current Non-Resident Transfer Student Application Form and all student discipline records for the previous 12 months.
7. Daleville Community Schools will attempt to contact the applicant using the contact information supplied by the applicant. If the applicant cannot be reached or fails to respond within 24 hours, Daleville Community Schools may move on to the next applicant.

The signature of the parent or legal guardian below attests that the conditions stipulated by the terms above have been met and that the information contained in the entirety of the application is complete, accurate and truthful.

(Signature of Parent or Legal Guardian)

(Date)

Application Process & Timeline

Initial Application Window: January 3 – April 15

Non-Resident Transfer Student Applications will be accepted in the Superintendent's Office beginning January 3, 2019 through the end of the business day on April 15, 2019. These applications will constitute the pool for a lottery to be held at the regular school board meeting in April. All qualified applications received during this window period will be part of the lottery and a determination will be made regarding their conditional acceptance that night. Those applicants not chosen during the lottery will be placed in the Supplementary Application Pool.

Supplementary Application Window: April 16 – August 9

Additional Non-Resident Transfer Student Applications may be accepted beginning April 16, 2019 through the end of the business day on August 9, 2019. These will be time & date stamped upon arrival to this office. Each school will accept new qualified transfer students in those grade levels which are not at capacity on a "first come, first served" basis until each grade level reaches capacity as set by the school board.

Intake Policy for New Non-Resident Transfer Students

Transfer Students are not accepted after August 9 unless ALL of the following conditions are met:

1. Capacity is currently available at the requested grade level, AND
2. They have siblings who are currently enrolled at Daleville Community Schools, AND
3. Their application was on file prior to the beginning of the current school year, AND
4. They were initially declined due to overcapacity.

Daleville Community Schools does not discriminate on the basis of age, race, color, sex, religion, national origins, disability in educational programs, activities, or employment policies. Inquiries regarding compliance with Title IX, Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act should be directed to the superintendent or the Office of Civil Rights.



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Out-of-District Student History Form

School Official: The student named below has applied to transfer to Daleville Community Schools. Please fill out the information below and return to the parent/guardian.

Name of Student: _____

Date of Birth: _____ Grade level*: _____ *If school has completed, indicate the grade the student will be going into*

Has this student been **suspended** or **expelled** during the twelve (12) months preceding this request to transfer:

- for ten (10) or more school days Yes _____ No _____
- for a violation under IC 20-33-8-16 (Possession of firearms, deadly weapons, or destructive devices) Yes _____ No _____
- for causing physical injury to a student, a school employee, or a visitor to the school Yes _____ No _____
- for a violation of a school corporation's drug or alcohol rules Yes _____ No _____

Indicate the attendance record (days) for this student or attach an attendance printout:

Days Present: _____ Absent: _____

School Official (printed) _____

School: _____

School Official (signature) _____

Date: _____

