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**OFFICIAL POSTING: BULLETIN BOARD OUTSIDE BOARDROOM
DATE POSTED: FEBRUARY 28, 2012 TIME POSTED: 4:00 P.M.**

**MINUTES OF THE REGULAR SESSION
OF
THE BOARD OF TRUSTEES
OF
DALEVILLE COMMUNITY SCHOOLS**

HELD: FEBRUARY 27, 2012

A Regular Session of the Daleville Community Schools (“Board” and “School Corporation,” respectfully), Daleville, Indiana was held at 6:00 p.m., on February 27, 2012, in the boardroom, located at 14300 West 2nd Street, Daleville, Indiana with the members present and absent as follows:

Present: Diane Evans Absent: Joseph Kaelin
 Vickie Rees
 Bobby Watters
 Kip Corn

The Board President, Diane Evans opened the meeting with a welcome to patrons and a pledge of allegiance to the flag.

Superintendent Paul Garrison recommended the approval of the agenda of the Regular Session of February 27, 2012 with the addition of Item G.

**OFFICIAL MOTION:
Approval of Agenda of
the Regular Session of
February 27, 2012**

Kip Corn made a motion to approve the agenda of the Regular Session of February 27, 2012 with the addition of Item G as recommended by Superintendent Paul Garrison. The motion was seconded by Bobby Watters and carried with a unanimous yes vote.

The Board agreed by consensus to approve the following:

- The Accounts Payable Voucher Listings, covering voucher # 108 thru # 115 and # 116 thru # 230.
- The Minutes of the Regular Session of January 23, 2012.
- The Minutes of the Board of Finance Meeting January 23, 2012.
- The Minutes of the Special Session January 30, 2012.

David Stashevsky, Principal of Daleville Elementary School presented the following report to the School Board:



School Board Report

Daleville Elementary

Date: February 27, 2012

- Past Events
 - Bank Reconciliation
 - Completed for the month of January
 - Parents Night Out
 - 127 students
 - Honor Roll Recognition
 - Thank you to Brandy Good & all the volunteers for organizing a terrific recognition night to honor the elementary honor roll students. Those who came received free passes into the game, a goodie bag & had their name read over the PA.
 - Girls Basketball Season
 - Congrats to coach Paul Teague & the girls for a great season.
 - 5th grade record was 7-1
 - 6th grade record was 3-5
- Current Events
 - Integrity Essay contest
 - Altrusa “Why I Must Know How to Read” contest
- Future Events
 - ISTEP Testing
 - March 5-9
 - “Test Talks” with “Bubble Kids”
 - Pep Rally – Friday, March 2 @ 2:00
 - IREAD Testing
 - March 19-21
 - Kindergarten Roundup
 - Wednesday, April 11

- Policy Focus
 - Measles
 - ANY confirmed case of Measles in a school setting constitutes an outbreak and will trigger outbreak procedures as designated by the state and local health departments.
 - During an outbreak, all those (including staff and students) that cannot provide proof of immunity will be advised to receive a measles-containing vaccine and will be readmitted to school upon presenting documentation of immunization from a medical provider.
 - Those who remain unvaccinated will be excluded from school for 21 days after the last measles case is identified.
 - Student Homeroom Selection Process
 - This is the time of year where parents begin to voice their requests for certain teachers for the upcoming school year. While I do understand some of the factors that can lead to those requests, please know that it is our policy to assign homerooms based on a thoughtful set of criteria that takes many factors into account. In order to make you more knowledgeable of our process, let me explain how we develop the class lists. All the teachers in a grade level meet with the teachers for the next grade. During this meeting, preliminary class lists are created with great attention to making them equitable. Factors which are considered are:
 - Academic ability, Boy/girl ratio, Social concerns, Work ethic, Student strengths & weaknesses
 - One of the great benefits of being in a small school is that each student can be individually considered and a placement determination made by all the teachers. This is a time consuming process that takes many hours but we feel the results justify the effort. Any parent request would usually have a domino-like effect resulting in class lists that would not be educationally appropriate.
 - Transfer Students
 - March 31 deadline
- Policy Changes
 - Walking & Bad Weather
 - Student safety is our primary concern. Because we live in Indiana, we know that weather conditions rapidly change. Whenever weather conditions deteriorate, the school will decide whether or not to allow students to walk home. When we cancel walking, those students will be put on the bus to be dropped off at their stop.
- Donations
 - From the PTO:
 - \$219.00 to the Art Club
 - \$395.00 to the Art Club
 - \$1,000.00 to Student Activities account
 - \$414.05 to the Student Council
 - \$1,093.00 for one (1) classroom amplification system

- Indiana Virtual School
 - INVS students
 - 13 (8 in DCS residential homes)
 - DHS students
 - 16 students (23 enrollments)
 - Completions
 - 2 (both A's)
 - In Progress
 - 14
 - A's = 7 (5 AP)
 - B's = 4 (1 AP)
 - C's = 2 (1 AP)
 - D's = 1
 - Withdrawals
 - 7 (2 pre-calculus; 4 AP calculus; 1 US history)

Kim Beard, Assistant Principal of Daleville Elementary School presented the following report to the School Board:

Daleville Community Schools High Ability Report February 27, 2012

- High Ability Grant approved 12/12/11
- Stipends given to teachers participating in Moodle Education (High Ability Tool Kit)
- Teachers participating in higher thinking/differentiation workshops
- Money from grant spent on literature (novels and informational text), materials for learning centers to enhance critical thinking, and enrichment for math teachers. (elementary, junior high, and high school)
- Four teachers interested in pursuing their Gifted Education Endorsement. One teacher is beginning this summer. (Only four classes needed, and they are offered online.)
- Junior high offering advanced math and language courses this year. I was able to participate in the assignment of students.
- Fifth and Sixth high ability teachers are really pushing through math curriculum. (Sixth grade is now in the seventh grade book, and fifth is close to beginning the sixth grade book.)

Rae Floyd, Principal of Daleville Jr. /Sr. High School presented the following report to the School Board:

DALEVILLE

JUNIOR SENIOR HIGH SCHOOL
Board Meeting
February 27, 2012

- Bank Reconciliation
February Complete
- New Staff
Brandi Hankins PowerSchool
Diane Craig Student Services Secretary
Sarah Walker Front Office Receptionist/Secretary
- Monitoring Academics
Mid-terms
Senior Meetings-meeting with all seniors, parent -teacher-administrator meetings with at-risk seniors
Test Talks—with ISTEP
- PowerSchool
Historical Data for current students is complete
Mrs. Hankins scheduled to attend PowerSchool University
Setup
 - Maximizing Potential
- Donations and Support
Mac Grant
 - Student written grantsBoosters
Continue to support our athletes
 - Travel gear for girls basketball
 - Senior night—flowers, posters and blanketsPTO
 - Fund raising for Freshman Initiative
 - The Dodge Ball Tournament is scheduled for April 20, 2012
- Recent Events
Homecoming
Senior Night
Scheduling Nights grades 8-11
- Thank you for **8 Step Training**
Team is inspired, ready for implementation

Paul Garrison, Superintendent of Daleville Community Schools presented the following report to the School Board:

Mr. Garrison shared the wonderful feedback he has received from the teachers and the board members on the 8 Step meetings they were in last week

Mr. Garrison and the School Board wanted to give a BIG Thank You to Boyce Systems for the use of their conference room for the 8 Step meetings

A Financial Report of Account Balances as of February 27, 2012

Information on the Annual Reorganization Meeting was given to the School Board

Information from the Indiana Department of Education on the new A-F metrics was also given to the School Board

Hobbs Electric gave an update on his findings after inspecting both school buildings

Superintendent Paul Garrison recommended that the School Board accept his recommendation to approve the resignation of Amy Clayton as secretary at Daleville Jr/Sr High School effective February 17, 2012. Superintendent Paul Garrison recommended that the School Board accept his recommendation to approve the resignation of Scott Simmons as custodian at Daleville Jr/Sr High School effective March 2, 2012. Superintendent Paul Garrison recommended that the School Board accept his recommendation to approve the resignation of Sarah Walker as Instructional Assistant at Daleville Elementary School effective February 5, 2012. Superintendent Paul Garrison recommended that the School Board accept his recommendation to approve the resignation of Diane Craig as Instructional Assistant at Daleville Elementary School effective February 7, 2012.

OFFICIAL MOTION:
Accept the resignations of Amy Clayton as secretary effective February 17, 2012 and Scott Simmons as custodian effective March 2, 2012 and Sarah Walker as Instructional Assistant effective February 5, 2012 and Diane Craig as Instructional Assistant effective February 7, 2012.

Vickie Rees made a motion to accept the Superintendent's recommendation to approve the resignation of Amy Clayton as secretary at Daleville Jr/Sr High School effective February 17, 2012 and to approve the resignation of Scott Simmons as custodian at Daleville Jr/Sr High School effective March 2, 2012 and to approve the resignation of Sarah Walker as Instructional Assistant at Daleville Elementary School effective February 5, 2012 and to approve the resignation of Diane Craig as Instructional Assistant at Daleville Elementary School effective February 7, 2012. The motion was seconded by Kip Corn and carried with a unanimous yes vote.

Superintendent Paul Garrison recommended that the School Board accept his recommendation to hire Sarah Walker as Secretary at Daleville Jr/Sr High School effective February 6, 2012. Superintendent Paul Garrison recommended that the School Board accept his recommendation to hire Diane Craig as Secretary at Daleville Jr/Sr High School effective February 8, 2012. Superintendent Paul Garrison recommended that the School Board accept his recommendation to hire Brandi Hankins as Central Office Secretary and Administrative Assistant to Daleville Jr/Sr High School Principal effective February 16, 2012. Superintendent Paul Garrison recommended that the School Board accept his recommendation to hire Jessica Paul as Instructional Assistant at Daleville Elementary School effective February 22, 2012. Superintendent Paul Garrison recommended that the School Board accept his recommendation to hire Kristin Lossau as Instructional Assistant at Daleville Elementary School effective February 27, 2012. Superintendent Paul Garrison recommended that the School Board accept his recommendation to hire Anna Lambert as Instructional Assistant at Daleville Elementary School effective February 27, 2012. Superintendent Paul Garrison recommended that the School Board accept his recommendation to approve Robert Osborne as a volunteer coach for the wrestling team for the 2011-2012 school year.

Kip Corn made a motion to accept the Superintendent's recommendation to approve the hiring of Sarah Walker as Secretary at Daleville Jr/Sr High School effective February 6, 2012 and to approve the hiring of Diane Craig as Secretary at Daleville Jr/Sr High School effective February 8, 2012 and to approve the hiring of Brandi Hankins as Central Office Secretary and Administrative Assistant to Daleville Jr/Sr High School Principal effective February 16, 2012 and to approve the hiring of Jessica Paul as Instructional Assistant at Daleville Elementary School effective February 22, 2012 and to approve the hiring of Kristin Lossau as Instructional Assistant at Daleville Elementary School effective February 27, 2012 and to approve the hiring of Anna Lambert as Instructional Assistant at Daleville Elementary School effective February 27, 2012 and to approve Robert Osborne as a volunteer coach for the wrestling team for the 2011-2012 school year. The motion was seconded by Bobby Watters and carried with a unanimous yes vote.

OFFICIAL MOTION:
Approve the hiring of Sarah Walker, Diane Craig and Brandi Hankins at Daleville Jr/Sr High School. Approve the hiring of Jessica Paul, Kristin Lossau and Anna Lambert at Daleville Elementary School. Approve Robert Osborne as volunteer for wrestling team.

Superintendent Paul Garrison recommended that the School Board approve his recommendation to accept the donation of \$40.00 from Cynthia Guy to go towards the Philip Dean Halsey writing award.

Bobby Watters made a motion to approve the Superintendent's recommendation to accept the donation of \$40.00 from Cynthia Guy to go towards the Philip Dean Halsey writing award. The motion was seconded by Vickie Rees and carried with a unanimous yes vote.

OFFICIAL MOTION:
Accept the donations of \$40.00 from Cynthia Guy to go towards the Philip Dean Halsey writing award.

Superintendent Paul Garrison recommended that the School Board accept his recommendation to approve an overnight field trip for the 6th grade classes. The classes will be visiting the Flat Rock YMCA Camp in St. Paul, Indiana.

OFFICIAL MOTION:
Approve an overnight fieldtrip for the 6th grade classes to Flat Rock YMCA Camp.

Vickie Rees made a motion to accept the Superintendent's recommendation to approve an overnight field trip for the 6th grade classes. The classes will be visiting the Flat Rock YMCA Camp in St. Paul, Indiana. The motion was seconded by Kip Corn and carried with a unanimous yes vote.

Superintendent Paul Garrison recommended that the School Board accept his recommendation to approve an Inter-Local Agreement with the Town of Daleville in regards to the purchase, storage, usage, invoicing and payments for salt used on the School Corporation's parking lots.

OFFICIAL MOTION:
Approve an Inter-Local Agreement with the Town Of Daleville for salt used on the School Corporation's parking lots.

Bobby Watters made a motion to accept the Superintendent's recommendation to approve an Inter-Local Agreement with the Town of Daleville in regards to the purchase, storage, usage, invoicing and payments for salt used on the School Corporation's parking lots. The motion was seconded by Vickie Rees and carried with a unanimous yes vote.

Superintendent Paul Garrison recommended that the School Board accept his recommendation to approve the school calendar as proposed by the Daleville Federation of Teachers for Daleville Community Schools for the 2012-2013 school year.

OFFICIAL MOTION:
Approve the school calendar as proposed by the Daleville Federation of Teachers for Daleville Community Schools for the 2012-2013 school year.

Kip Corn made a motion to accept the Superintendent's recommendation to approve the school calendar as proposed by the Daleville Federation of Teachers for Daleville Community Schools for the 2012-2013 school year. The motion was seconded by Bobby Watters and carried with a unanimous yes vote.

Superintendent Paul Garrison and the School Board discussed changing the dates for the March and April Regular Session School Board meetings.

OFFICIAL MOTION:
Agreed to keep the March meeting as is but to change the April meeting to Tuesday, April 24, 2012.

Superintendent Paul Garrison and the School Board made the decision to keep the March, 2012 Regular Session School Board meeting as is but to change the April, 2012 Regular Session School Board meeting to Tuesday, April 24, 2012 at 6:00 p.m.

Superintendent Paul Garrison recommended that the School Board approve his recommendation authorizing himself to enter into an agreement with Aflac concerning the proposed time line presented.

OFFICIAL MOTION:
Authorize the Superintendent to enter into an agreement with Aflac.

Vickie Rees made a motion to approve the Superintendent's recommendation authorizing himself to enter into an agreement with Aflac concerning the proposed time line presented. The motion was seconded by Kip Corn and carried with a unanimous yes vote.

The School Board reviewed the following goals for the Daleville Community Schools' Board of Trustees:

1. To Attend At Least 10 School Related Events During Each School Year
2. To Achieve And Maintain Exemplary Board Status With The ISBA Annually
3. To Review The Goals Formally Every Month Until They Are Complete
4. To Have 100% Attendance At Board Meetings Each Year
5. To Hold Public Forum By The End Of Each Semester
6. To Keep Board Policies Current
7. Review Corporation Goals by the end of December
8. Spotlight Students, Staff Volunteers and Community Members

Good of the cause:

Mr. Garrison thanked the teachers and board members once again for their part in the 8 Step meetings.

A special thank you to Carol Harris for taking care of the meals and snacks for the teachers and board members during their 8 Step meetings.

Diane Evans thanked all the teachers for participating in the Optimist Scholarship essay contest.

Vickie Rees wanted to compliment the girl's basketball team for a job well done. Mr. Garrison added a thank you to all those who head up a wonderful program for the girls, getting them started at an early age.

Kip Corn wanted to say how very proud she is of the wrestling team. Daleville had students make it to the regionals.

Mrs. Beard wanted to congratulate the 3 elementary students who were chosen to take their Science Fair projects to Ball State.

With no further business brought before the Board, the Board President, Diane Evans declared the meeting adjourned at 7:25 p.m.
