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**OFFICIAL POSTING: BULLETIN BOARD OUTSIDE BOARDROOM
DATE POSTED: JANUARY 24, 2017 TIME POSTED: 4:00 P.M.**

**MINUTES OF THE REGULAR SESSION
OF
THE BOARD OF TRUSTEES
OF
DALEVILLE COMMUNITY SCHOOLS**

HELD: JANUARY 23, 2017

A regular session of the Daleville Community Schools (“Board” and “School Corporation,” respectfully), Daleville, Indiana was held at 6:00 p.m., on January 23, 2017, in the Jr./Sr. High School Cafeteria, located at 8400 S. Bronco Drive, Daleville, Indiana, with the members present and absent as follows:

Present:	Diane Evans	Absent:
	Kip Corn	
	Joseph Kaelin	
	Vickie Rees	
	Jan Miller	

The Board President, Diane Evans opened the meeting with a welcome to patrons and a Pledge of Allegiance to the Flag.

Spotlight – Varsity Girls Volleyball Team

Superintendent Paul Garrison recommended the approval of the agenda of the regular session of January 23, 2017.

**OFFICIAL MOTION:
Approval of the
agenda of the regular
session January 23,
2017.**

Vickie Rees made a motion to approve the agenda of the regular session of January 23, 2017 as recommended by Superintendent Paul Garrison. The motion was seconded by Jan Miller and carried with a unanimous yes vote.

The Board agreed by consensus to approve the following:

- The accounts payable voucher listing for December 28, 2016 covering voucher # 1414 through # 1420.
The accounts payable voucher listing for January 23, 2017 covering voucher # 1 through # 89.
- The minutes of the regular session December 27, 2016.
- The minutes of the board of finance January 9, 2017.
- The minutes of the special session January 9, 2017.

David Stashevsky, Assistant Superintendent of Daleville Community Schools presented the following report to the School Board:

Expectations for communicating electronically with students
Email communications standards – Administrative guidelines

Kim Beard, Principal of Daleville Elementary School presented the following report to the School Board:



School Board Report

Daleville Elementary

Date: January 23, 2017

- Bank reconciliation for December has been completed.
- Past Events
 - Teachers in grades 3-6 had a ½ day release to plan for the countdown to ISTEP. Used chromebooks to research resources online. Students will begin to practice with Experience Online during computer classes.
 - Teachers in grades 4-6 met with representative from Achieve 3000 - target is to increase our nonfiction reading experiences with comprehension and writing - all online. Teachers are excited about this opportunity.
 - Science Fair on January 10 - We had five winners - Sarah Nichols, Lily Haley, Ava Papai, Bella Jones, Keegan Fontaine. They will all represent DES at the Ball State Regional Fair on February 18.
 - Dr. Avala, an orthodontist, held a magic show and lesson on dental hygiene to 2nd and 5th grades.
 - 6th Grade had Roman Banquet Day - always a fun day for the kids
 - Kindergarten celebrated 100 days of school with projects and dressing as 100 year old people.
- Current
 - Enrollment 514
- Future Events
 - February 2 - 5th & 6th Girls BB Home @ 5:30
 - February 3 - 4th grade fieldtrip to Benjamin Harrison Home and Statehouse
 - February 6 - 5th & 6th Girls BB Home @ 5:30
 - February 17 - PNO
 - February 21, 23, 25 - 6th Girls BB County Tourney
 - February 24 - ISTEP Pep Rally @ 1:45
 - February 27 - ISTEP begins

Eric Douglas, Principal of Daleville Jr/Sr High School presented the following report to the School Board:



DALEVILLE JR/SR HIGH SCHOOL

8400 SOUTH BRONCO DRIVE • DALEVILLE, IN 47334-9698

TELEPHONE (765) 378-3371 • FAX (765) 378-4076

Daleville Community School Corporation



A Four Star School

A Standard & Poor's Outperforming School District

At the Crossroads to the Future

Eric Douglas, Principal
Hank Carley, Assistant Principal
Doug Hadley, Director of Guidance
Daniel Hanson, Athletic Director

Kristen Flowers, Treasurer
Sarah Walker, Secretary
Amanda Rees, Secretary

January 27, 2017

DHS

Mini Audit of bank statements for December has been completed

School Improvement Plan

Monthly convocations (Hypnotist on Friday)

DHS pep rally on Friday (Davis)

School visits

2nd semester teacher evaluations are in process now, complete by February 15th

Academic Super Bowl Team

DHS Athletics

Girls Basketball

Wrestling

Boys Basketball



Paul Garrison, Superintendent of Daleville Community Schools presented the following report to the School Board:

A financial report of account balances as of January 23, 2017.

Superintendent Paul Garrison recommended that the School Board accept his recommendation to approve the hiring of Marlene Shaffer as a long term substitute teacher at DES to cover Tara Allred while she is on maternity leave.

OFFICIAL MOTION:
Approve the hiring of long term substitute teacher Marlene Shaffer.

Kip Corn made a motion to accept the Superintendents recommendation to approve the hiring of Marlene Shaffer as a long term substitute teacher at DES to cover Tara Allred while she is on maternity leave. The motion was seconded by Vickie Rees and carried with a unanimous yes vote.

Superintendent Paul Garrison recommended that the School Board approve his recommendation to accept the following resignations: Danny Edwards as the computer systems technician and bus driver for Daleville Community Schools, effective May 31, 2017 and Theresa Edwards as the treasurer for Daleville Community Schools, effective May 31, 2017.

OFFICIAL MOTION:
Accept resignations of Danny Edwards and Theresa Edwards.

Vickie Rees made a motion to approve the Superintendents recommendation to accept the following resignations: Danny Edwards as the computer systems technician and bus driver for Daleville Community Schools, effective May 31, 2017 and Theresa Edwards as the treasurer for Daleville Community Schools, effective May 31, 2017. The motion was seconded by Joseph Kaelin and carried with a unanimous yes vote.

Superintendent Paul Garrison recommended that the School Board accept his recommendation to approve the hiring of the following: Kasey Sigler as an instructional assistant at Daleville Elementary School, effective January 2, 2017, Olivett (Sue) Hartzell as a long term substitute teacher at DES to cover Melanie Wright's classes while she is in session at the State House and Dick Hines as the junior varsity girls basketball coach for the remainder of the 2016-2017 school year.

OFFICIAL MOTION:
Approve the hiring of long term substitute teacher Sue Hartzell, instructional assistant Kasey Sigler and coach Dick Hines.

Jan Miller made a motion to accept the Superintendents recommendation to approve the hiring of the following: Kasey Sigler as an instructional assistant at Daleville Elementary School, effective January 2, 2017, Olivett (Sue) Hartzell as a long term substitute teacher at DES to cover Melanie Wright's classes while she is in session at the State House and Dick Hines as the junior varsity girls basketball coach for the remainder of the 2016-2017 school year. The motion was seconded by Kip Corn and carried with a unanimous yes vote.

Superintendent Paul Garrison recommended that the School Board approve his recommendation to adopt the resolution for the adjustments of the 2016 appropriations in the General Fund, the Debt Service Fund, the Capital Projects Fund and the Transportation Operating Fund which were made in order to balance all accounts as of December 31, 2016. The Board of Trustees authorized these adjustments at their regular session held on December 27, 2016.

Kip Corn made a motion to approve the Superintendent's recommendation to adopt the resolution for the adjustments of the 2016 appropriations in the General Fund, the Debt Service Fund, the Capital Projects Fund and the Transportation Operating Fund which were made in order to balance all accounts as of December 31, 2016. The Board of Trustees authorized these adjustments at their regular session held on December 27, 2016. The motion was seconded by Vickie Rees. A roll call was taken:

OFFICIAL MOTION:
Adopt the resolution for the adjustments of the 2016 appropriations.

Joseph Kaelin – yes
Vickie Rees – yes
Kip Corn – yes
Jan Miller - yes
Diane Evans – yes

Motion carries with a 5 yes vote.

Superintendent Paul Garrison recommended that the School Board accept his recommendation to approve the cancellation of (3) outstanding checks from the corporation accounting books in the total of \$89.73. As of December 31, 2016, the outstanding checks were over two years old.

OFFICIAL MOTION:
Approve the cancellation of (3) outstanding checks from the corporation accounting books.

Vickie Rees made a motion to accept the Superintendent's recommendation to approve the cancellation of (3) outstanding checks from the corporation accounting books in the total of \$89.73. As of December 31, 2016, the outstanding checks were over two years old. The motion was seconded by Joseph Kaelin and carried with a unanimous yes vote.

Superintendent Paul Garrison recommended that the School Board accept his recommendation to adopt the calendar proposal for the 2017-2018 school year for Daleville Community Schools.

OFFICIAL MOTION:
Adopt the calendar proposal for the 2017-2018 school year for Daleville Community Schools.

Jan Miller made a motion to accept the Superintendent's recommendation to adopt the calendar proposal for the 2017-2018 school year for Daleville Community Schools. The motion was seconded by Kip Corn and carried with a unanimous yes vote.

Superintendent Paul Garrison recommended that the School Board accept his recommendation to approve an overnight trip for the junior high wrestling team. The team will be visiting North Putnam Middle School to participate in a Saturday Invitational. The dates of the trip will be January 20 and 21, 2017.

Vickie Rees made a motion to accept the Superintendent's recommendation to approve an overnight trip for the junior high wrestling team. The team will be visiting North Putnam Middle School to participate in a Saturday Invitational. The dates of the trip will be January 20 and 21, 2017. The motion was seconded by Joseph Kaelin and carried with a unanimous yes vote.

OFFICIAL MOTION:
Approve an overnight trip for the junior high wrestling team.

Superintendent Paul Garrison recommended that the School Board give him authorization to enter into a rental or purchase agreement for a new phone system for Daleville Community Schools.

Kip Corn made a motion to accept the Superintendent's recommendation to give him authorization to enter into a rental agreement for a new phone system for Daleville Community Schools. The motion was seconded by Jan Miller and carried with a unanimous yes vote.

OFFICIAL MOTION:
Authorize Superintendent to enter rental agreement of purchase new phone system.

The School Board reviewed the following goals for the Daleville Community Schools' Board of Trustees:

1. To attend at least 10 school related events during each school year
2. To achieve and maintain exemplary board status with the ISBA annually
3. To review the goals formally every month until they are complete
4. To have 100% attendance at board meetings each year
5. To hold one or more special meetings / events to give patrons the opportunity to meet school board members
6. To keep board policies current
7. Review corporation goals by the end of December
8. Spotlight students, staff volunteers and community members

Good of the cause:

The School Board commented on how proud they are of all the students at DCS.

With no further business brought before the Board, the Board President, Diane Evans declared the meeting adjourned at 7:50 p.m.

**BOARD OF TRUSTEES
DALEVILLE COMMUNITY SCHOOLS**